



## FOREIGN AFFAIRS MANUAL

### VOLUME 2 – GENERAL

Change Transmittal: GEN-422

Date: June 25, 2014

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## 2 FAM 420 OPENING A POST

1. This Change Transmittal revises section 2 FAM 423, Opening or Reopening A Critical Threat or High Risk, High Threat Post. Two new paragraphs were added to provide additional guidance on opening or re-opening high risk, high threat posts, including that both the Deputy Secretary and Deputy Secretary for Management and Resources must sign a decision memorandum approving a presence recommendation for the post and that regional bureaus must create multi-bureau support cells for each high threat, high risk post.
2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. **A/GIS/DIR** is responsible for the material in this subchapter; direct questions concerning content substance and interpretation to this office. For administrative questions on the Foreign Affairs Manual and Handbooks, contact The Office of Directives Management (A/GIS/DIR).

### Filing Instructions (Paper Copies)

1. Remove and discard the old 2 FAM 420 (CT:GEN-416; 10-30-2013) and insert the new 2 FAM 420 (CT:GEN-422; 06-25-2014).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for the appropriate CT and initial.

## **Distribution Notice**

1. The Foreign Affairs Manual and Handbooks (unclassified) official version are on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.